

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to inquire about the status of my job application for the [Job Title] position that I submitted on [Submission Date].

I remain very enthusiastic about the opportunity to join [Company Name] and contribute to your team. If there are any updates regarding my application status or the timeline for the hiring process, I would greatly appreciate your guidance.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]