

Documentation Submission for Charity Care

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Charity Care Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally submit my documentation for the charity care program offered by [Charity Care Organization Name]. Enclosed with this letter are all necessary documents pertaining to my application.

The documents include:

- Completed application form
- Proof of income
- Recent tax returns
- Identification documents
- Any additional required documents

I appreciate your assistance in reviewing my application and look forward to your timely response. If you require any further information or clarification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]