

# Usage Threshold Exceeded Advisory

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to inform you that your account has exceeded the designated usage threshold as outlined in our service agreement. As of [Insert Date of Threshold Breach], your usage has reached [Insert Usage Amount] which surpasses the allowed limit of [Insert Allowed Limit].

This advisory serves to notify you that continued usage at this level may result in additional charges or limitations on your service until the usage is brought back within the specified limits.

We encourage you to review your usage and adjust accordingly. If you have any questions or require assistance, please do not hesitate to contact our support team at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]