

Application for Supplementary Meter Installation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To,

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Subject: Application for Installation of Supplementary Meter

Dear [Utility Company Representative's Name],

I am writing to formally request the installation of a supplementary meter at my property located at [Your Property Address]. Due to [reason for requesting supplementary meter, e.g., increased energy usage, installation of new equipment, etc.], I believe that the addition of a supplementary meter is necessary for accurate measurement and billing.

I kindly ask you to consider my application and provide information regarding the procedure, necessary approvals, and any fees associated with the installation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]