

# Rate Structure Amendment Request

Date: [Insert Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We hope this message finds you well. We are writing to formally request an amendment to the current rate structure applicable to our company, [Your Company Name], as we believe it is necessary to reflect the ongoing changes in our operational requirements and market conditions.

As an industrial client, our consumption patterns and needs have evolved, prompting us to seek a reassessment of our current rates. We kindly ask for a review of our account and the consideration of a revised rate structure that aligns more closely with our operational realities.

We believe that an adjusted rate could enhance our sustainability efforts and help us manage costs effectively while continuing to partner with your esteemed organization.

We would appreciate the opportunity to discuss this matter further and explore possible solutions that would be mutually beneficial. Please let us know a convenient time for us to meet or speak regarding this request.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]