

# Energy Audit Appointment Confirmation

Dear [Client's Name],

We are pleased to confirm your energy audit appointment scheduled for [Date] at [Time]. Our team will arrive at your location at [Address].

During the audit, we will assess your energy usage, identify areas for improvement, and provide you with actionable recommendations.

Please ensure that the spaces to be audited are accessible. If you have any questions or need to reschedule, feel free to contact us at [Contact Information].

Thank you for choosing [Your Company Name]. We look forward to working with you!

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]