

Prepaid Balance Transfer Application

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to request a transfer of my prepaid balance from my account with [Current Service Provider] to my new account with [New Service Provider]. Below are the details of my current and new accounts:

Current Account Info:

Account Number: [Current Account Number]

Account Holder Name: [Your Name]

Current Balance: [Current Balance]

New Account Info:

Account Number: [New Account Number]

Account Holder Name: [Your Name]

Kindly process this transfer at your earliest convenience. If you require any additional information or documentation, please do not hesitate to contact me at the provided phone number or email address.

Thank you for your attention to this matter.

Sincerely,

[Your Name]