

# Subject: Inquiry Regarding Prepaid Account Balance Transfer

Dear [Customer Service Team],

I hope this message finds you well. I am writing to inquire about the process for transferring the balance from my prepaid account to another account.

My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Contact Number: [Your Phone Number]

Could you please provide me with the necessary steps and any associated fees for completing this transfer? Additionally, if there are any specific forms or documentation required, I would appreciate your guidance.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,  
[Your Name]

[Your Address]

[Your Email]