

Letter of Dissatisfaction Regarding Unapproved Fees

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

Recipient's Name
Company Name
Company Address
City, State, Zip Code

Dear [Recipient's Name],

I am writing to express my dissatisfaction regarding the recent fees applied to my account that I did not approve. On [insert date], I noticed an additional charge of [insert amount] that does not align with our prior agreement.

As per our agreement dated [insert date of agreement], there were no provisions for such fees. I urge you to review my account and rectify this issue promptly.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]