

# Request for Bilingual Support

Date: [Insert Date]

To: [Recipient Name]  
[Recipient Title]  
[School/Organization Name]  
[Address]

Dear [Recipient Name],

I am writing to formally request bilingual support for my child, [Child's Name], who is currently enrolled in [specify grade/class] at [School Name]. As a [specify language] speaker, my child faces challenges in understanding and engaging with the curriculum fully.

Providing bilingual support would greatly enhance [Child's Name]'s educational experience and ensure better academic success. I believe that with the right resources, my child can thrive in a multilingual environment.

I appreciate your attention to this matter and am looking forward to your positive response. Please feel free to contact me at [Your Phone Number] or [Your Email] if you require any additional information.

Thank you for your consideration.

Sincerely,  
[Your Name]  
[Your Address]  
[Your City, State, Zip Code]