

Letter of Submission for Feedback on Capital Improvement Fee Structure

Date: [Insert Date]

To,

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally submit my feedback regarding the proposed capital improvement fee structure. As a [your role/position, e.g., resident, stakeholder], I appreciate the opportunity to contribute to this important discussion.

After reviewing the proposed structure, I would like to highlight my concerns/suggestions which include:

- [Concern/Suggestion 1]
- [Concern/Suggestion 2]
- [Concern/Suggestion 3]

I believe these points merit consideration to ensure the fee structure is equitable and effectively serves the community's needs.

Thank you for your attention to this matter. I look forward to hearing your thoughts and any further developments regarding this topic.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Address]
[City, State, ZIP Code]
[Your Email]
[Your Phone Number]