

Letter of Concern Regarding Capital Improvement Fee Assessment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my concern regarding the recent assessment of the capital improvement fee associated with [specific project or location].

It has come to my attention that the fees have increased significantly, and I would like to understand the rationale behind this decision, as well as the potential impact it may have on residents and stakeholders.

I kindly request a detailed breakdown of the fees, the factors that contributed to this increase, and any benefits that are expected to be realized from the capital improvements in question.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]