

# Appeal for Review of Capital Improvement Fee Changes

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Organization/Department Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally appeal the recent changes made to the capital improvement fees as outlined in [specific document or date]. After reviewing the adjustments, I have some concerns regarding the impact these changes may have on [specific group, community, or individual].

Specifically, I would like to address [briefly outline specific concerns, such as financial burden, lack of prior notice, etc.]. These modifications could pose significant challenges, and I believe warrant reconsideration for the following reasons:

1. [Reason 1]
2. [Reason 2]
3. [Reason 3]

In light of these points, I kindly request a review of the capital improvement fee changes. I am hopeful for an opportunity to discuss this matter further and explore potential alternatives that could be more beneficial for all parties involved.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]