

Service Transfer Confirmation

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to confirm the successful transfer of your service from [Old Service Provider] to [New Service Provider]. This transfer has been completed as of [Transfer Date].

Your account details with the new provider are as follows:

- Account Number: [Account Number]
- Service Type: [Service Type]
- Start Date: [Start Date]
- Contact Information: [Customer Service Contact]

If you have any questions or require further assistance, please do not hesitate to contact us at [Your Contact Information].

Thank you for your trust in our services.

Best Regards,

[Your Name]

[Your Position]

[Your Company]

[Company Contact Information]