

Service Change Notification

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you about an upcoming change to our services that will affect your account.

Service Change Details

Effective [Effective Date], the following changes will be implemented:

- [Detail of the service change 1]
- [Detail of the service change 2]
- [Detail of the service change 3]

Reason for Change

[Brief explanation of why the change is being made]

Impact on Your Account

This change will [describe the impact on the customer's account or services].

Additional Information

If you have any questions or concerns regarding this service change, please feel free to reach out to our customer support team at [Customer Support Email] or call us at [Customer Support Phone Number].

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Contact Information]