

Job Application Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the Management position at [Company's Name]. I am thrilled about the opportunity and am eager to contribute to the team.

As discussed, my starting salary will be [insert amount], and I will begin on [insert start date]. I look forward to working with you and the entire team to achieve our goals.

Thank you once again for this incredible opportunity. Please let me know if there is any documentation you require from me before my start date.

Sincerely,

[Your Name]