

# Dear Valued Customers,

We hope this message finds you well. We would like to inform you that, effective **[Effective Date]**, there will be an increase in our service fees.

This decision was made after careful consideration and is necessary to ensure that we continue to provide the highest quality services that you expect and deserve. The new fee structure is as follows:

- Service A: **[Old Fee]** to **[New Fee]**
- Service B: **[Old Fee]** to **[New Fee]**
- Service C: **[Old Fee]** to **[New Fee]**

We appreciate your understanding and continued support. Should you have any questions or concerns regarding this change, please do not hesitate to contact us.

Thank you for your ongoing trust in our services.

Sincerely,  
**[Your Name]**  
**[Your Position]**  
**[Company Name]**  
**[Contact Information]**