

# Request for Fee Waiver

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Institution/Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a waiver of [specific fees, e.g., tuition fees, application fees] for military veterans. As a veteran [briefly mention your service, e.g., served in the U.S. Army from YYYY to YYYY], I am committed to furthering my education and contributing positively to my community.

Due to my current financial circumstances, I am unable to afford the associated fees. [You may add a brief explanation of your situation if necessary.] I believe that receiving this waiver will enable me to focus on my studies without financial burden.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]