

Dispute Over Inaccurate Meter Reading

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Representative's Name],

I am writing to formally dispute the recent meter reading for my account, [Your Account Number], for the billing period of [Billing Period]. The reading listed is [Inaccurate Reading], which I believe is incorrect.

Upon reviewing my records and monitoring my usage, I have noticed discrepancies that do not align with my usual consumption patterns. I kindly request that you investigate this matter further and correct the meter reading accordingly.

I appreciate your attention to this issue, and I look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]