

Request for Assistance with Credit Card Bills

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to seek assistance regarding my current credit card bills. Due to [briefly explain your situation, e.g., unforeseen circumstances, job loss, etc.], I am struggling to keep up with my payments and am looking for guidance on how to manage this debt effectively.

I have always been a responsible cardholder, but unfortunately, my situation has changed. I would appreciate any advice, resources, or programs that may be available to assist me during this challenging time.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]