

Seasonal Billing Adjustment Notice

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. As part of our commitment to providing fair and transparent services, we are writing to inform you of the seasonal billing adjustments that will take effect from [Effective Date].

Your previous utility bill, dated [Previous Bill Date], has been reviewed, and due to the seasonal fluctuations in usage, we will be adjusting your bill with a new rate of [New Rate]. This adjustment reflects the changes in demand and usage related to the current season.

Below are the details of the adjustments:

- Previous Rate: [Old Rate]
- New Rate: [New Rate]
- Effective Date: [Effective Date]
- Estimated Monthly Usage: [Estimated Usage]
- Projected Monthly Bill: [Projected Bill]

If you have any questions regarding this adjustment or if you wish to discuss your utility service further, please do not hesitate to contact our customer service department at [Customer Service Phone Number] or email us at [Customer Service Email].

Thank you for your understanding and support.

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]

[Utility Company Address]

[Utility Company Phone Number]