

Seasonal Billing Adjustments Notification

Date: [Insert Date]

Dear [Client's Name],

We hope this message finds you well. As part of our commitment to ensuring fair and transparent billing practices, we are reaching out to inform you of the upcoming seasonal adjustments to your billing statement.

Starting [Effective Date], your billing rates will be adjusted according to our seasonal pricing model. This adjustment reflects [brief explanation of reasons for adjustments, e.g., operational costs, demand fluctuations, etc.]. Your new billing structure will be as follows:

- Previous Rate: \$[Previous Rate] per [Unit]
- New Rate: \$[New Rate] per [Unit]

We appreciate your understanding and cooperation as we implement these necessary adjustments. If you have any questions or concerns regarding this change, please do not hesitate to contact us at [Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]