

Scheduled Service Termination Alert

Dear [Customer's Name],

We are writing to inform you that your service, [Service Name], is scheduled for termination on [Termination Date]. This decision comes after [brief explanation of the reason for termination, if applicable].

We appreciate your understanding and support during this time. If you have any questions or require assistance, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued customer.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]