

# Urgent Utility Line Repair Request

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

City, State, Zip: [City, State, Zip Code]

Dear [Utility Company Contact Name],

I am writing to formally request an urgent repair of the utility line serving my property located at [Your Address].

We have recently experienced issues including [briefly describe issues, e.g., frequent outages, water leakage, strange noises, etc.]. These problems have persisted since [date issues began], and they are causing [mention any inconveniences or potential hazards].

Given the urgency of this matter, I kindly ask that you send a technician to assess and repair the issue as soon as possible. Please let me know when we can expect a visit, or if you require any further information from my side.

Thank you for your prompt attention to this urgent request. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]