

# Complaint Regarding Damaged Utility Line

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

Account Number: [Insert Account Number]

Dear [Utility Company Customer Service/Manager's Name],

I am writing to formally complain about a damaged utility line that affects my property located at [Your Address]. The issue was first noticed on [Date Issue Started], and it has since caused significant inconvenience.

The following issues have been observed:

- [Describe the first issue]
- [Describe the second issue]
- [Describe any other relevant issues]

I have attempted to resolve this matter by [mention any previous actions taken, e.g., calling customer service, filing an online report], but to date, there has been no satisfactory response or action taken.

Therefore, I kindly request immediate attention to this hazardous situation and an update on when I can expect repairs to be undertaken.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]