

# Complaint Regarding Service Issues in Multi-Dwelling Unit

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date: [Insert Date]

Recipient Name  
Company/Property Management Name  
Address  
City, State, Zip Code

Dear [Recipient Name],

I am writing to formally complain about the ongoing service issues I have been experiencing in my unit at [Property Address]. I have been a resident here since [Date of Move-in], and I have consistently encountered problems that have not been adequately addressed.

The specific issues I have reported include:

- [Issue 1: Describe briefly]
- [Issue 2: Describe briefly]
- [Issue 3: Describe briefly]

Despite my previous complaints made on [list dates of previous complaints], these issues remain unresolved. This situation is affecting my quality of life, and I feel that it is imperative for the management to take immediate action.

I would appreciate a prompt response outlining the steps that will be taken to address these service issues. Thank you for your attention to this matter.

Sincerely,

[Your Name]