

Tariff Comparison Inquiry for Shipping Costs

Date: [Insert Date]

[Your Name]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a comparison of your shipping tariffs for our upcoming shipments. We are currently evaluating our shipping options and would like to understand the costs associated with your services.

For the purpose of this inquiry, please provide the following information:

- Shipping rates for [specific goods or services]
- Delivery times for various destinations
- Any additional fees or surcharges
- Discounts for bulk shipments

We are looking to make a decision for our logistics planning by [insert timeline]. Your prompt response would be greatly appreciated.

Thank you for your attention to this matter. I look forward to your reply.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company]