

# Account Number Verification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to verify your account number with us. This is part of our commitment to maintaining the security and accuracy of our customer database.

Your account details are as follows:

- Account Name: [Account Holder's Name]
- Account Number: [Account Number]
- Verification Status: [Verified/Not Verified]

If you have any questions or if this information is incorrect, please contact us at [Contact Information] by [Response Deadline].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]