

Service Resumption Request

Date: [Insert Date]

To: [Event Planning Company Name]

Address: [Company Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the resumption of event planning services that were previously suspended due to [reason for suspension]. We have an upcoming event scheduled for [insert event date] and would like to engage your team to assist us in making it a success.

Please let us know the necessary steps to resume services and if there are any updates or changes in your processes. We value your expertise and look forward to collaborating again.

Thank you for your attention to this matter. I am looking forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]