

# Compensation Request for Service Outage

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Service Provider's Name]

[Service Provider's Address]

[City, State, Zip Code]

Dear [Customer Service Manager's Name],

I am writing to formally request compensation for the service outage I experienced on [insert outage dates]. This disruption lasted for [insert duration] and significantly impacted my [work/lifestyle/etc.].

According to our service agreement, I believe I am entitled to compensation given the circumstances. I would appreciate it if you could review my account and provide a resolution to this matter.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]