

Inquiry for Electronic Billing Options

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the electronic billing options available for my account with [Company Name].

As we continue to prioritize efficiency and sustainability, I am interested in switching to electronic billing. Could you please provide me with information regarding the following:

- Available electronic billing formats
- Steps required to enroll in electronic billing
- Any associated benefits or discounts

I appreciate your assistance and look forward to your prompt response.

Thank you,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]