

Estimated Bill Dispute

Your Name

Your Address

City, State, ZIP Code

Email Address

Phone Number

Date: [Insert Date]

Customer Service Department

[Utility Company Name]

[Utility Company Address]

City, State, ZIP Code

Subject: Dispute of Estimated Bill - Account #[Your Account Number]

Dear Customer Service Team,

I am writing to formally dispute the estimated bill I received for the billing period of [Insert Billing Period]. The bill, which totals [Insert Amount], seems inaccurate based on my actual usage and previous bills.

Upon reviewing my account history, I noticed that the estimates provided do not reflect my typical usage patterns and seem disproportionately high. I have attached relevant documents, including past bills and usage records, to support my claim.

I kindly request a review of my account and an adjustment to my bill based on actual usage. I appreciate your immediate attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]