

Senior Citizen Discount Application for Utility Bills

Date: [Insert Date]

To,

The Customer Service Manager,
[Utility Company Name]
[Utility Company Address]
[City, State, Zip Code]

Subject: Application for Senior Citizen Discount on Utility Bills

Dear Sir/Madam,

I, [Your Full Name], a senior citizen aged [Your Age], am writing to apply for the senior citizen discount on my utility bills. My account number is [Account Number].

As a resident of [Your Address], I meet the eligibility criteria for the discount as outlined in your policy. Enclosed are the copies of my ID and proof of age for your reference.

I kindly request you to process my application and provide the necessary discount on my upcoming utility bills. Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]