

Billing Notification

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you about a billing issue regarding your account with us.

Details of the issue are as follows:

- Invoice Number: [Invoice Number]
- Invoice Date: [Invoice Date]
- Amount Due: [Amount]

Please review your account and let us know if you have any questions or concerns. We appreciate your prompt attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Company Name]

[Your Contact Information]