

Follow-Up on Billing Inquiry

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my recent inquiry regarding my billing statement dated [Date].

As previously mentioned, I noticed some discrepancies in the charges which I would appreciate clarification on. Specifically, I am concerned about [briefly describe the issue].

Could you please provide an update on this matter? Your assistance is greatly appreciated.

Thank you for your attention to this issue.

Sincerely,

[Your Name]

[Your Contact Information]