

Notification of Billing Cycle Preferences

Dear [Customer's Name],

We hope this message finds you well. This is to inform you about your billing cycle preferences with [Company Name].

Your current billing cycle is set to [Current Billing Cycle]. If you would like to make any changes to your billing cycle, please take a moment to review the available options:

- Monthly
- Quarterly
- Annually

If you wish to change your billing cycle, please contact us by [Contact Method] or update your preferences through your online account by [Deadline].

Thank you for your attention to this matter. We appreciate your continued patronage.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]