

Application for Meter Inspection

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Utility Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally request an inspection of my utility meter located at the address mentioned above. I have noticed some discrepancies in my recent utility bills and believe that a thorough inspection of the meter is necessary to ensure accurate readings.

Please let me know a convenient time for your technician to visit and carry out the inspection. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your cooperation.

Sincerely,

[Your Name]