

# Dear Neighborhood Association Members,

We hope this message finds you well. We are writing to inform you of the updated meter readings for our community.

## Updated Meter Readings

Unit Number	Previous Reading	Current Reading	Date of Reading
101	12345	12600	October 1, 2023
102	9876	9900	October 1, 2023

Please review the updated meter readings and let us know if you have any questions or concerns.

## Contact Information

If you need further assistance, please do not hesitate to contact us at:

Email: [info@neighborhood.com](mailto:info@neighborhood.com)

Phone: (123) 456-7890

Thank you for your attention to this matter.

Sincerely,

Your Neighborhood Association