

Proposal for New Water Service Connection

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Subject: Proposal for New Water Service Connection

Dear [Recipient Name],

I am writing to propose a new water service connection for my property located at [insert property address]. As a [brief description of your needs, e.g., new construction, expansion], having a reliable water supply is crucial for my plans.

After conducting preliminary research, I believe that establishing a connection to the municipal water system would greatly benefit both my property and the community. Below are the key details regarding my proposal:

- **Property Details:** [Provide information about the property, e.g., size, purpose]
- **Projected Water Usage:** [Estimate the volume of water needed]
- **Community Benefits:** [How would this connection assist the community?]

I kindly request a meeting to discuss this proposal further and to explore the necessary steps for moving forward. Your assistance and guidance on this matter would be invaluable.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]