

Declaration for Account Holder Replacement

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], the undersigned, hereby declare my intention to replace the current account holder of [Account Name or Number] with [New Account Holder's Full Name]. This decision has been made after careful consideration, and I confirm that the necessary permissions have been obtained.

Details of the Current Account Holder:

- Name: [Current Account Holder's Full Name]
- Account Number: [Account Number]
- Contact Information: [Current Contact Information]

Details of the New Account Holder:

- Name: [New Account Holder's Full Name]
- Contact Information: [New Contact Information]

I request that you facilitate this change at your earliest convenience. I acknowledge that I am responsible for all obligations and liabilities associated with this account until the official transfer is complete.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]