

Authorization Letter for Account Holder Transfer

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], the account holder of [Account Number], hereby authorize [Authorized Person's Full Name] to act on my behalf in matters related to my account. This includes, but is not limited to, the transfer of account ownership.

Details of the Account:

- Account Holder Name: [Your Full Name]
- Account Number: [Account Number]
- Account Type: [Checking/Savings/etc.]

This authorization is effective as of [Effective Date] and will remain in effect until [End Date or "revoked by me in writing"].

Thank you for your cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Address]

[Your Phone Number]

[Your Email Address]