

Utility Billing Challenge Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, ZIP Code]

Dear [Utility Company Customer Service],

I am writing to formally challenge my recent utility bill for the period of [insert billing period], account number [insert account number]. After reviewing the statement, I believe there are discrepancies that warrant immediate attention.

The total amount billed appears to be significantly higher than my usual charges and does not align with my consumption patterns. Specifically, I have noticed the following:

- [List specific discrepancies, e.g., unusually high usage, incorrect meter reading]
- [Any previous averages or consistent billing amounts for comparison]

I kindly request a detailed review of my account and an explanation of the charges. I would appreciate any supporting documentation or meter readings used to calculate this bill.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]