

[Your Name]  
[Your Title]  
[Your Institution]  
[Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Institution/Program Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to strongly recommend [Applicant's Name] for the [specific residency program] at [Institution/Program Name]. As [your position] at [your institution], I have had the pleasure of working with [Applicant's Name] since [time frame] and have witnessed their remarkable dedication and skills in the field of [specialty/field].

[Continue with details about the applicant's qualifications, experiences, and personal qualities.]

Sincerely,

[Your Name]