

Embassy of [Country Name]

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient Name]

[Recipient Position]

[Department Name]

[Embassy Name]

[Embassy Address]

[City, State, Zip Code]

Subject: Confirmation of Bonding Visa Requirements

Dear [Recipient Name],

We are writing to confirm the requirements for the bonding visa application as per our recent communication. Please find the necessary documents and requirements outlined below:

- Completed visa application form
- Passport valid for at least 6 months
- Two recent passport-sized photographs
- Proof of financial capability
- Health insurance coverage
- Invitation letter from sponsor

We appreciate your assistance in this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]