

# Embassy of [Country Name]

[Embassy Address]

[Date]

To Whom It May Concern,

This letter serves to authorize [Full Name of the Representative], holding passport number [Passport Number], as a representative of [Your Organization/Applicant's Name], to attend the scheduled interview on [Interview Date] at [Interview Location].

[Representative's Name] is authorized to act on behalf of [Your Organization/Applicant's Name] regarding matters pertaining to the interview.

Should you have any questions or require further verification, please do not hesitate to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Embassy Name]

[Contact Information]