

Embassy of [Country]

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you of the unfortunate passing of [Deceased's Name], a member of your family. The Embassy extends its deepest condolences during this difficult time.

[Deceased's Name] passed away on [Date of Death] under circumstances that [brief description of circumstances, if applicable]. We understand that this is a challenging period for you, and the Embassy is here to offer support and assistance as needed.

For further information regarding legal matters, repatriation arrangements, or any other inquiries, please contact us at [Embassy Contact Information].

Once again, we express our heartfelt sympathy to you and your family.

Sincerely,

[Your Name]

[Your Position]

Embassy of [Country]