

Request for Foreign National Registration

Embassy of [Country]

[Embassy Address]

[City, State, Zip Code]

[Date]

Dear [Embassy Official's Name],

I, [Your Full Name], a citizen of [Your Country], residing at [Your Address], am writing to request the registration of my foreign national status with the Embassy of [Country].

Details of my application are as follows:

- **Full Name:** [Your Full Name]
- **Date of Birth:** [Your Date of Birth]
- **Nationality:** [Your Nationality]
- **Passport Number:** [Your Passport Number]
- **Duration of Stay:** [Duration you plan to stay]

Enclosed with this letter are copies of the required documents including my passport and proof of residence.

I appreciate your assistance in this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Your Full Name]

[Your Phone Number]

[Your Email Address]