

Embassy of [Country Name]

[Embassy Address]

[City, State, Zip Code]

[Date]

To Whom It May Concern,

This is to formally notify you that [Full Name of Foreign National], holding passport number [Passport Number], has completed the necessary registration process as a foreign national residing in [Country].

The details of the registered individual are as follows:

- **Full Name:** [Full Name]
- **Date of Birth:** [Date of Birth]
- **Nationality:** [Nationality]
- **Residential Address:** [Residential Address]
- **Duration of Stay:** [Duration]

This notification is issued for the purpose of compliance with local laws and regulations regarding the registration of foreign nationals.

Should you require any further information or documentation, please do not hesitate to contact our office at [Contact Information].

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Embassy Name]