

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the verification of the authenticity of a marriage certificate issued overseas. The details are as follows:

Names of the individuals: [Husband's Name] and [Wife's Name]

Date of Marriage: [Insert Date]

Place of Marriage: [Insert Place]

Attached are copies of the marriage certificate and any related documentation that may assist in your verification process. It is crucial for us to ensure the validity of this document for [state the purpose, e.g., legal, immigration, etc.].

Please let me know if you require any further information or additional documents to assist in your verification. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]