

# Request for International Marriage Certificate

[Your Name]  
[Your Address]  
[City, State, Postal Code]  
[Email Address]  
[Phone Number]  
[Date]

The Honorable [Embassy Official's Name]  
[Embassy Name]  
[Embassy Address]  
[City, State, Postal Code]

Dear [Embassy Official's Name],

I am writing to formally request an international marriage certificate for my marriage that took place on [Date of Marriage] in [Location of Marriage]. My spouse's name is [Spouse's Name], and we are currently residing at [Your Current Address].

I would appreciate it if you could provide me with the necessary steps and documentation required for obtaining the international marriage certificate. If there are any fees associated with this request, please let me know as well.

Thank you for your attention to this matter. I look forward to your prompt response.

Warm regards,

[Your Name]  
[Your Signature (if sending a hard copy)]